

Person Specification

Teaching Assistant (Level 3) Grade 6 (SCP 8-11)

	Essential	Desirable
Qualifications	➤ Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants)	➤ 5 GCSE's or equivalent, including Maths and English ➤ First Aid qualification ➤ Teaching Assistant Induction Training
Work or relevant experience	➤ At least 2 years relevant experience working in an educational setting ➤ Experience of classroom administration support ➤ Ability to plan and organise effectively ➤ Ability to work with small groups or an individual pupil	
Knowledge and understanding	➤ A comprehensive knowledge of school based education including child development ➤ Knowledge of national learning strategies including literacy and numeracy ➤ An understanding of non-school based support agencies	

Skills and Abilities (relevant to post)	➤ Good communication skills and ability to relate well to children, staff and parents ➤ Evidence of working as part of a team ➤ ICT and the willingness to update skills and undertake further training ➤ Ability to supervise whole classes ➤ Sufficiently fluent in spoken English to ensure effective performance in the role	➤ Specialist skills, training or experience e.g. Art, Music, ICT, display etc. ➤ Ability to train, supervise and develop other staff
Personal Qualities	➤ Ability to bring to the role, initiative, enthusiasm and commitment ➤ Flexibility and reliability ➤ Willingness to develop skills with further training	
Special Conditions	➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check	